

## PTO Meeting Minutes

March 6, 2012

Call to Order: 7:03pm

Attendance: Jenni Stecher, Stephanie Alport, Sandy Lohss, Cara Bauer, Kara Wunderlich, Cathy Brown, Jo Schulman, Namita Paranjothi, Mary Robinson, Sonya Land, Gina Haralson, Christy Groner and Dr. Carrie Luttrell.

Welcome All: Cara Bauer read off the new meeting guidelines that will be read at the start of each meeting is as follows: My expectation for PTO meetings is for them to last for around an hour. According to published PTO by laws, one purpose of our meetings is to "receive brief summary reports from all active committees. Only PTO business will be discussed at our meetings. Any personal or school district related issues should be discussed outside of the meeting or with administration at another time. One person at a time should speak so we may all hear each other, and the Recording Secretary is able to provide us with clear and concise minutes of each meeting. As PTO President, I reserve the right to move the meeting forward, which means possibly limiting the time someone has to present their information.

February Meeting Minutes Approval: Approved 1<sup>st</sup> by Jenni Stecher and 2<sup>nd</sup> by Kara Wunderlich

Reports of Standing Committees:

- A. Trivia Night: Namita reported that there are 2 baskets left to bid on. More information will be gathered for the Sylvan auction items. Trivia night was a great success and everyone had fun.
- B. Pancake Breakfast: Will be held March 31<sup>st</sup> from 9-11am and is \$4.00 per person.
- C. Blood Drive: This will be held March 30<sup>th</sup> from 4-8pm.
- D. Spring Book Fair: This will begin March 29<sup>th</sup> and ends March 31<sup>st</sup>. Volunteers still needed.

Principal's Report: Dr. Carrie Luttrell talked about the parents meeting with Dr. Marty, Superintendent and other board members. 12 to 14 parents attended the meeting.

Construction is moving along. There is a lot of coordination of everything that needs to be done up to the end of school. Dr. Luttrell is in need of parent volunteers to help with packing 1<sup>st</sup> week in May. There will be all new duct work as well as new sprinkler system being put in bringing us up to code. PTO is paying for the insulation between the new walls to make them a little more sound proof. Mr. Hunter is also using his tribute fund to help with the insulation as well.

New staffing positions for next year are: Mrs. Francesca Kottkamp will be the

Reading/Instructional Coach and Mrs. Amy Fritter will be the Math Facilitator.

Teacher Report: Cathy Brown reported that the teacher supply list should be done.

Presidents Report: Cara Bauer noted that the nominees for next year's Executive Board will be voted on in April. Anyone who is interested in a position please contact any current Executive Board member.

Unfinished Business: Cabinetry is in the works in the cafeteria. Still need ideas on how to handle mural in cafeteria. Any ideas please let Dr. Luttrell know.

Adjourn: 8:22pm.

Thank you for attending our March 2012 meeting. Next meeting is Tuesday April 3<sup>rd</sup>, 2012 at 9:15am. Agenda items due by Friday, March 30, 2012.